

accepted
9-28-2021

Winchester Cemetery Trustees
Minutes
August 31, 2021

Present: H. Parkhurst, chairman; Valerie Cole; Brenden Hubbard; Sexton, Sherry Willard.

The meeting was called to order at the Evergreen Cemetery at 6:05 p.m. by Chairman Parkhurst.

The **clerk's report** from the previous meeting was accepted as read.

Sexton's report:

- seven burials were conducted this month; 20 are scheduled and 32 already completed so far this year. 3 lots were sold.
- Nichols has taken down trees in South Parish, making huge improvement.
- Painting is almost complete in the new building; only the ceiling is left. Two new cabinets have been installed.
- A water hydrant at front has been turned on and works great. Therefore Jay Roy's water tank has been returned to him. A new culvert has been constructed down front to solve a problem with standing water.
- Two cemetery workers have been given an additional 2% raise. One worker does not put in enough hours to receive this additional amount.
- Only one bid of \$31,460 was received to repair the mausoleum. The foundation and the vaults are good. Decay was caused because the bricks were painted. The estimate includes taking the bricks down and redoing them. This matter was tabled until the next meeting.
- Taking down trees on Forest Lake road to save the marble headstones nearby was discussed. A preliminary cost of \$15,000 was put forward.
- The price for two sections of fence at the entrance to the cemetery from Monadnock Fence of \$2358.56 was presented.
- Sherry talked about the budget request for next year. It is almost the same with modest increases for supplies, equipment, new tires for the truck, and fence repair. Less money will be needed for a third worker and uniforms. Both workers have indicated they will return next year.

The sexton's report was accepted 3-0.

Old Business:

A motion was made to accept Joe Smith's bid of \$7,005.22 to purchase and plant

~~The motion passed 2-1~~

We were advised by Amy to call the vote and to let the issue go regarding our failure to vote at our last meeting to install trees on the Richmond Road side of the cemetery.

Henry has not heard from anyone at the Sentinel regarding an article about the cemetery and our sexton. He will keep trying.

New Business:

Sherry's winter employment was discussed. Brendon reported that nothing beyond 2% was given to her town employees. This issue will be discussed in a non-public session.

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It was moved to allow Monadnock Fence Co. to install fencing on the Richmond Rd. side of the cemetery at a cost of \$2358.56. The motion passed 3-0.

There were no citizens attending this meeting, nor was there any correspondence to report.

The next meeting will be September 28, 2021 at 6:00 pm here at the cemetery.

The meeting was adjourned at 7:15 pm. A non-public meeting was called to discuss a personnel issue.

Respectfully submitted,

Valerie Cole, clerk